





| <b>B: Guava</b> (Please Tick one) |                          |                  |                          |               |                |                         |                          |
|-----------------------------------|--------------------------|------------------|--------------------------|---------------|----------------|-------------------------|--------------------------|
| Season                            |                          | Service Required |                          | Quantity      |                | Packing / Final Product |                          |
| Summer                            | <input type="checkbox"/> | Pulping          | <input type="checkbox"/> | Input<br>[Kg] | Output<br>[Kg] | Aseptic                 | <input type="checkbox"/> |
| Winter                            | <input type="checkbox"/> | Grading          | <input type="checkbox"/> |               |                | Chemically Preserved    | <input type="checkbox"/> |
|                                   |                          |                  |                          |               |                | Frozen                  | <input type="checkbox"/> |

| <b>C: Other Fruit</b> (Please Specify) _____ |                          |                  |                          |               |                |                         |                          |
|--|--------------------------|------------------|--------------------------|---------------|----------------|-------------------------|--------------------------|
| Season                                       |                          | Service Required |                          | Quantity      |                | Packing / Final Product |                          |
| Summer                                       | <input type="checkbox"/> | Pulping          | <input type="checkbox"/> | Input<br>[Kg] | Output<br>[Kg] | Aseptic                 | <input type="checkbox"/> |
| Winter                                       | <input type="checkbox"/> | Grading          | <input type="checkbox"/> |               |                | Chemically Preserved    | <input type="checkbox"/> |
|  |                          |                  |                          |               |                | Frozen                  | <input type="checkbox"/> |

| Date [DDMMYYYY] | Signature & Stamp |
|-----------------|-------------------|
|                 |                   |

| SECTION III: FOR OFFICE USE ONLY |        |                          |                          |                          |
|----------------------------------|--------|--------------------------|--------------------------|--------------------------|
| Order Booking Number             | Status | Accepted                 | Rejected                 |                          |
|                                  |        | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| Reasons if not Accepted          |        |                          |                          |                          |
| Processed By (Name)              |        | Designation              |                          | Signature / Date / Stamp |

## Agro Food Processing (AFP) Facilities Multan

“A Company set up under section 42 of the Companies Ordinance 1984”

Plot No. 30-33, Phase-II, Industrial Estate Multan. Phone Nos. 061-9239450-2, Fax No. 061-6007479



## **TERMS AND CONDITIONS OF FRUIT & VEGETABLE PROCESSING ETC.**

**Terms and Conditions are settled for processing of fruits & vegetables at Agro Food Processing (AFP) Facilities; Plot No. 30-33, Phase-II, Industrial Estate Multan.**

WHEREAS the AFP Multan is willing to provide services viz fruit & vegetable processing / grading facilities, whereas the “Processor” agreed to get said services subject to the following terms and Conditions.

1. “AFP-Multan” shall provide fruit pulping / grading facilities to the processors on already decided processing charges @ Rs.\_\_\_\_\_/Kg excluding taxes of end product/final product which can be changed from time to time. However, such change will be notified to the processor accordingly.
2. “AFP-Multan” shall execute the order within the available processing facility and not be responsible for any loss to the “Processor” due to any kind of reason.
3. “AFP-Multan” shall only be responsible to provide fruit & vegetable processing services to the qualified processor “on and as it is basis” and to that extent as is accepted in writing by AFP Multan.
4. “AFP-Multan” shall have the right to reject the application for processing fruit and vegetable or stop the processing services of finished products at the risk and cost of “Processor” if found any wrong/ incomplete/ misleading information on the part of “Processor” and advance processing charges deposited with AFP Multan as per clause 6, shall stand forfeited.
5. “AFP-Multan” at any time can cancel / squeeze / enhance any order without mentioning any reason. In addition, parallel production of various processors can be processed at a time.
6. The processing of fruits & vegetables will be on first come first serve basis but the priority will be given to fruit growers/farmers. The “Processor” shall submit 10% processing services charges in advance in the form of Pay Order / DD in the name of “Agro Food Processing (AFP) Facilities” Multan. The order shall stand confirmed after receipt of such payment. However, this advance processing services charges will be adjusted against processing charges at the time of final payment.
7. Quantity and quality of raw material would be the entire responsibility of “Processor” at his own risk & cost.
8. The “Processor” is bound to provide fruit / vegetable and other consumables of processing well before agreed time of processing, otherwise, “AFP-Multan” can change the turn of processing without any prior notice.
9. “AFP-Multan” can utilize alternate processing of fruits / vegetables of two or more processors in a day for efficient utilization of facility, if required.
10. The “Processor” will provide minimum twenty (20) ton citrus /fruits for grading and pulping. In case of trial / sample production, the “Processor” can process minimum Ten (10) tons of fruit for one time for one product.
11. The loading / dispatch timing of the end product will be made during normal working days and office hours.
12. The “Processor” should maintain in/out record of his raw and supporting material. AFP shall not be responsible for any damage / loss to said material if it was not handed over to Store Keeper through proper channel by obtaining in-ward and out-ward gate passes.
13. That finished products shall be handed over to the processor after adjustment of dues / service charges on the basis of final assessment.
14. “AFP-Multan” is not responsible for any loss to the “Processor” due to utility failure or any fault in machinery, quality of raw fruit or any other adverse conditions.
15. In case of above circumstances and to save the product from loss, AFP-Multan can change the mode or method of processing services at the risk and cost of the “Processor”.
16. The sorting of fruit / vegetable will be as per standards of “AFP-Multan”. The undesirable, unripe or rotten fruit will not be processed. In case of more than 5% undesirable fruit, the sorting will be the responsibility of the “Processor”
17. In case of Physiological disorder/ low quality of fruit, “AFP-Multan” shall not be responsible for the quality of final product.
18. “AFP-Multan” has right to reject whole lot or part of any specific material supplied by the “Processor” including fruits & vegetables, packing material, chemicals & any other, if found not suitable for processing at the risk & cost of the “Processor”.
19. All Govt. taxes applicable shall be payable by the “Processor”.
20. The “Processor” is allowed to depute/authorize only one representative in processing hall to supervise his fruit processing operation.
21. If any “processor” has any doubts in their final product then, before dispatch, that processor can get its testing from any of the laboratory in Pakistan. That test results should be shared AFP, as well.
22. “AFP-Multan” has no responsibility of product quality / quantity, once the product is moved out of Cold Stores of AFP.
23. In case, finished product is not taken out from the AFP, Multan it will be kept in the cold storage of the AFP for which the processor shall be bound to pay its prescribed rent per day.
24. The finished product shall be taken out from AFP Multan only on payment of all dues of the AFP. In case of default, the AFP shall have the right to sell the finished product through open auction. The amount received through open auction shall be adjusted against the outstanding dues of processor, even than any amount remained outstanding against the processor, same shall be recovered through competent Court of law at the risk and cost of processor. Additional amount (if any); after adjustment of processing charges / dues will be refunded to the Processor.

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25. The processor indemnified the AFP, Multan from any responsibility, if any loss caused to the fruit/vegetable or finished products during the processing operation or its storage.

### **STORAGE AND HANDLING**

1. Cold storage is only for transit purpose and not for longer storage; processor must remove its product before the expiry of prescribed time period. The storage services can only be offered in case of availability of space and operational viability on payment of storage charges as mentioned below:-

*The storage time for frozen pulp will be seven (7) days. The processor has to pay Rs.\_\_\_\_\_/Kg per month excluding taxes upon availing the storage facility beyond seven days depending upon availability of space in the cold storage. . The storage time for aseptic / chemically preserved pulp will be Five (5) days. The "Processor" has to pay Rs.\_\_\_\_\_/Kg per month excluding taxes upon availing the storage facility beyond five days depending upon availability of space.*

2. If the product is not lifted within allocated time and the processor is out of communication with AFP Management, the product of that "Processor" shall be forfeited and the product will be auctioned thereafter at the risk and cost of the processor.
3. The processor will supply his packaging material like plastic buckets; iron drums etc two weeks before start of processing and must lift his packaging and other materials within 30 days of his last production, otherwise storage penalty will be imposed as per the decision of competent authority.
4. The processor should maintain all in/out record of his material at his own risk and cost. AFP will not be responsible for any loss of materials of any processor.
5. The "Processor" shall ensure to follow SOPs of final product handling during transportation, unloading and storage of final product for safety of the product.

### **LABORATORY AND ANALYSIS**

1. Test and analysis of fruit pulp will be carried out for once only and analysis sheet can be provided on demand to the "Processor". Any additional test or analysis shall be charged separately.
2. AFP is not responsible for any qualitative change in analysis of final product in case of mishandling of product or if the product is not stored according to directions mention in SOPs.
3. Buyer's Complaint regarding final product would be the entire responsibility of "Processor". However, "AFP-Multan" may provide technical support to "Processor" on his request and cost.

### **LIABILITIES AND LEGAL ASPECTS**

1. In case of any dispute, the decision of Board of Directors, "AFP-Multan" will be final and binding on all concerned.
2. "AFP-Multan" has the right to sell / auction or remove the goods of the "Processor", if found non-responsive for more than one month or if no contact found, to recover processing, storage, other charges and penalties thereof.
3. "AFP-Multan" has no liability to give any markup, penalty, or market loss in any case, if product is not sold in the market due to any reason.
4. "AFP-Multan" propose the "Processor" to ensure his assets. Anyhow, "AFP-Multan" will not be responsible for any claim caused due to any incident / mishap within AFP premises.
5. "AFP-Multan" shall not responsible of any personal matter of "processor" with AFP staff.
6. "AFP-Multan" can expel any person of the "processor" who found involved in any misconduct, misbehave or any illegal activity within the premises of AFP and shall face legal liabilities. The severity of case will lead to cancellation of order.
7. The "Processor" is bound to rectify / repair any losses to assets / property of AFP by him or his authorized person (s) / labour.

### **UNDERTAKING**

**I Mr. / Mrs. \_\_\_\_\_, at AFP Site, on \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, hereby accept all above mentioned Terms and conditions in letter & spirit.**

### **REMARKS, IF ANY:**

**PROCESSOR:** \_\_\_\_\_

**AFP:** \_\_\_\_\_

\_\_\_\_\_  
Signatures & Stamp  
(Processor)

\_\_\_\_\_  
Signatures & Stamp  
(AFP Representative)

\_\_\_\_\_  
Chief Executive Officer  
AFP Multan

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